



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Programme code	Contact details (Name, phone, e-mail)
University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 406 528, masa@uniri.hr ; www.uniri.hr Nadija Mustapić, Assistant Professor, MFA, Academy of Applied Arts, nadija.mustapic@apuri.hr
University of Ljubljana Faculty of Education	SI LJUBLJA01	http://www.uni-lj.si/international_cooperation_and_exchange/contacts/ Faculty coordinator: Igor Repac Tel: +386 (0)5892 347 E-mail: mednarodna@pef.uni-lj.si

B. Mobility numbers per academic year²

FROM	TO	Subject	Subject area	Study	Number of students
Country	Country	Code	name	cycle	mobility
code	code	code		1 st , 2 nd or 3 rd	mobility

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

HR RIJEKA01	SI LJUBLJA01	03.0	Art and Design	1 st	3 (12-18)	
SI LJUBLJA01	HR RIJEKA01	03.0	Art and Design	1 st	3 (12-18)	

FROM <small>(Sending code of the sending institution)</small>	TO <small>(Receiving code of the receiving institution)</small>	Subject area <small>code: DIS001</small>	Subject area name	Number of staff mobility / Number of days <small>for teaching for teaching</small>	
HR RIJEKA01	SI LJUBLJA01	03.0	Art and Design	1 (5)	1 (5)
SI LJUBLJA01	HR RIJEKA01	03.0	Art and Design	1 (5)	1 (5)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution <small>(please specify)</small>	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language level <small>(according to the Common European Framework of Reference for Languages)</small>	
HR RIJEKA01	03.0	English	Croatian	B2	B2
SI LJUBLJA01		Slovene	English	B2	B2

D. Additional requirements

University of Ljubljana accepts students with disabilities after the consultations with Faculty International Offices.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term (month)	Spring term (month)
HR RIJEKA01	10 th June	10 th November
SI LJUBLJA01	May 15	November 15

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en

University of Ljubljana:

10	excellent	91 % - 100 %
9	very good	81 % - 90 %
8	very good	71 % - 80 %
7	good	61 % - 70 %
6	sufficient	51 % - 60 %
1 to 5	fail	less than 51 %

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (country, code)	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr vize@mvep.hr	www.uniri.hr www.mvep.hr/en/
SI LJUBLJA01	intern.office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international_relations/incoming_students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (country, code)	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr hzz@hzz.hr	www.uniri.hr www.hzz.hr
SI LJUBLJA01	intern.office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international_relations/incoming_students/

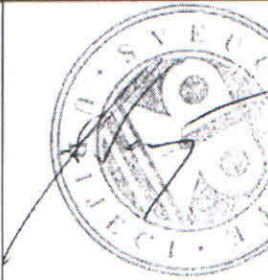
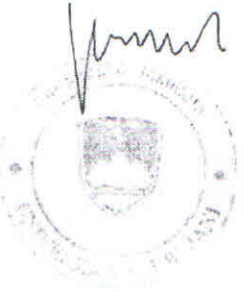
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (country, code)	Contact details (email, phone)	Website for information
HR RIJEKA01	ikastrapeli@uniri.hr ipanjkovic@uniri.hr	http://ssa.uniri.hr/en/
SI LJUBLJA01	intern.office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international_relations/incoming_students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	20/12/13	
SI LJUBLJA01	Dean of the Faculty (by the Authorisation of the Rector): Assoc. Prof. PhD. Janez Krek	18. 12. 2013	

⁴ Scanned signatures are accepted