



Datum: 30.12.2016.  
Kl.Jedinica: 04  
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Ur.br: 2170-57-04-16-97

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016/17 - 2021/22 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**The contract automatically expires with the end of the Erasmus+ period in 2020/21.**

**Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.**

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Rijeka	HR RIJEKA01	<b>Maša Šašinka, mag. oec.</b> Institutional Erasmus Coordinator, International Relations Office, University of Rijeka <a href="mailto:masa@uniri.hr">masa@uniri.hr</a> Ul. Radmile Matejčić 3 HR-51000 Rijeka Tel:++385 (0)51 584 840  <b>Academy of Applied Arts - Coordinators:</b> <b>Assist. prof. Sanja Bojanić</b> , Ph.D, Vice-Dean for International Relations, Academy of Applied Arts <a href="mailto:sanja.bojanic@uniri.hr">sanja.bojanic@uniri.hr</a>	<a href="mailto:international@uniri.hr">international@uniri.hr</a>  <a href="http://www.uniri.hr">www.uniri.hr</a>

		<b>Assist.prof. Celestina Vičević</b> , PhD, faculty Erasmus coordinator <a href="mailto:celestina.vicevic@gmail.com">celestina.vicevic@gmail.com</a>	
University of Maribor Slomškov trg 15 2000 Maribor	SI MARIBOR01	Uroš Kline Head of IRO <a href="mailto:erasmus@um.si">erasmus@um.si</a>  University coordinator: Eva Škruba <a href="mailto:erasmus@um.si">erasmus@um.si</a>  Faculty of Education Erasmus coordinator: Jelena Krivograd, <a href="mailto:Jelena.krivograd@um.si">Jelena.krivograd@um.si</a> ; +386 2 2293 853	<a href="https://www.um.si/en/international/erasmus/Pages/default.aspx">https://www.um.si/en/international/erasmus/Pages/default.aspx</a>  <a href="http://pef.um.si/315/apply+for+erasmus%2B+studies">http://pef.um.si/315/apply+for+erasmus%2B+studies</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED)	Subject area name	Study cycle (short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> )	Number of student mobility periods	
					Student Mobility for Studies (total number of months per one academic year)	Student Mobility for Traineeships *
HR RIJEKA01	SI MARIBOR01	<b>021 Art</b> 0213 Fine arts	1 <sup>st</sup> , 2 <sup>nd</sup>	1 <sup>st</sup> , 2 <sup>nd</sup>	<b>2 students for 1 semester each</b> - extension by mutual agreement	---
SI MARIBOR01	HR RIJEKA01	<b>021 Art</b> 0213 Fine arts	Fine Arts (Paintings, Sculpture, Printmaking)	BA, MA	<b>2 students for 1 semester each</b> - extension by mutual agreement	----

\* Optional

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days per one academic year)	Staff Mobility for Training *
HR RIJEKA01	SI MARIBOR01	<b>021</b> 0213 Fine Arts	Fine Arts (Paintings, Sculpture, Printmaking)	1 staff / 2 days (8 hours) minimum requirements	2 staff / 2 days minimum requirements
SI MARIBOR01	HR RIJEKA01	<b>021</b> 0213 Fine Arts	Fine Arts (Paintings, Sculpture, Printmaking)	8 hours	2 staff / 2 days minimum requirements

\* Optional

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Subject area name *	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR RIJEKA01	Fine Arts	ENG	-	B1 English	B2 English
SI MARIBOR01	Fine Arts	ENG	-	B1 English	B2 English

### D. Additional requirements

HR RIJEKA01 has the conditions for the acceptance of students and staff with disabilities.

#### Incoming student information:

**The sending institutions may propose exchange student candidates by email.**

application documents:

**application form, letter of motivation, curr. vitae, portfolio**

Selection of exchange student will be made on **portfolio basis**.



SI MARIBOR01: For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

## E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term	Spring term
SI MARIBOR01	July 1 – students from EU June 1 – students from no EU country	December 1 – students from EU November 1 – students from no EU country
HR RIJEKA01	10 <sup>th</sup> June	10 <sup>th</sup> November

2. The receiving institution will send its decision within 3 weeks after deadlines.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

1. **Grading systems of the institutions**

HR RIJEKA01:

[http://www.uniri.hr/index.php?option=com\\_content&view=category&layout=blog&id=173&Itemid=213&lang=en](http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en)

**SI MARIBOR01:** The ECTS users' guide of University of Maribor is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> (Erasmus code)	<b>Contact details</b> (email, phone)	<b>Website for information</b>
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:vize@mvep.hr">vize@mvep.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.mvep.hr/eng/">www.mvep.hr/eng/</a>
SI MARIBOR01	<a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx">http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> (Erasmus code)	<b>Contact details</b> (email, phone)	<b>Website for information</b>
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.hzzo.hr">www.hzzo.hr</a>
SI MARIBOR01	<a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx">http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx</a>

## **4. Housing**

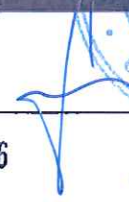
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

**Information and assistance can be provided by the following persons and information sources:**

<b>Institution</b> (Erasmus code)	<b>Contact details</b> (email, phone)	<b>Website for information</b>
HR RIJEKA01	<a href="mailto:ssa@uniri.hr">ssa@uniri.hr</a>	<a href="https://hr-hr.facebook.com/ssauriri">https://hr-hr.facebook.com/ssauriri</a>

SI MARIBOR01	<a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx">http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution (Erasmus code)	Name, function	Date	Signature
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	30.12.2016.	
SI MARIBOR01	Prof. dr. Igor Tičar, rector	13. 12. 2016	