



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
ACCADEMIA DI BELLE ARTI DI VENEZIA	I VENEZIA03	Institutional Coordinator Prof. Antonio Fiengo, Dorsoduro 423, 30123 Venice, Italy tel: +39 0412413752; fax: +39 041 5230129; e-mail: <a href="mailto:erasmus@accademiavenezia.it">erasmus@accademiavenezia.it</a>	<a href="http://www.accademiavenezia.it">www.accademiavenezia.it</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 406 528, <a href="mailto:masa@uniri.hr">masa@uniri.hr</a> ; <a href="http://www.uniri.hr">www.uniri.hr</a> Departmental coordinator: <a href="mailto:melindakostelac@gmail.com">melindakostelac@gmail.com</a> <a href="mailto:kostelacm@apuri.hr">kostelacm@apuri.hr</a>	University of Rijeka <a href="http://www.uniri.hr">www.uniri.hr</a>

## B. Mobility numbers<sup>5</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
<b>I VENEZIA 03</b>	HR RIJEKA01	211	Fine Arts	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students x 5 months	
HR RIJEKA01	<b>I VENEZIA 03</b>	211	Fine Arts	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students x 5 months	

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of*

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
<b>I VENEZIA 03</b>	HR RIJEKA01	211	Fine Arts	1 person x 5 days	1 person x 5 days
HR RIJEKA01	<b>I VENEZIA 03</b>	211	Fine Arts	1 person x 5 days	1 person x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
<b>I VENEZIA03</b>	211 Fine Arts	Italian	Italian	B1	B2
HR RIJEKA01		English	Croatian	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

I VENEZIA 03: IN CASE OF ADDITIONAL REQUIREMENTS IN REGARD TO ACADEMIC, ORGANISATIONAL OR OTHER ASPECTS (E.G. STUDENTS WITH SPECIAL NEEDS) PLEASE CONTACT THE INTERNATIONAL OFFICE:

[erasmus@accademiavenezia.it](mailto:erasmus@accademiavenezia.it)

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I VENEZIA03	15 May	15 May Only first semester or full year. We do not accept students for only the second semester
HR RIJEKA01	10th June	10th November

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

2. **I VENEZIA 03** The evaluations of the Academy of Fine Arts, like those of other Italian universities, ranging from 18/30 to 30/30. 18/30 is the lowest grade and 30/30 is the maximum score. To this we can add a further note of excellence, then, 30/30 e Lode.

ECTS Grade	Insufficient F, FX	Sufficient E	Satisfactory D	Good C	Very Good B	Excellent A
Italian Grade	< 18/30	18 – 24/30	25 – 26/30	27 – 28 – 29/30	30/30	30 e Lode

3.

4. <http://www.accademiavenezia.it/offerta.htm>

5. [http://www.accademiavenezia.it/erasmus\\_studenti.php](http://www.accademiavenezia.it/erasmus_studenti.php)

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

#### HR RIJEKA01:

[http://www.uniri.hr/index.php?option=com\\_content&view=category&layout=blog&id=173&Itemid=213&lang=en](http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA 03	<a href="mailto:erasmus@accademiavenezia.it">erasmus@accademiavenezia.it</a>	<a href="http://www.accademiavenezia.it/erasmus_studenti.php">http://www.accademiavenezia.it/erasmus_studenti.php</a>

<sup>7</sup>

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)



HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:vize@mvep.hr">vize@mvep.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.mvep.hr/en/">www.mvep.hr/en/</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA 03	<a href="mailto:erasmus@accadem&lt;br/&gt;iavenezia.it">erasmus@accadem iavenezia.it</a> tel+39-041-2413752 fax+39-041-5030129	<a href="http://www.accade&lt;br/&gt;miavenezia.it/erasm&lt;br/&gt;us_students.php">http://www.accade miavenezia.it/erasm us_students.php</a>
HR RIJEKA01	<a href="mailto:international@uniri.h&lt;br/&gt;r">international@uniri.h r</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.hzzo.hr">www.hzzo.hr</a>


### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA 03	<a href="mailto:benefici@esuvenezi&lt;br/&gt;a.it">benefici@esuvenezi a.it</a>	<a href="http://www.esuvene&lt;br/&gt;zia.it/">http://www.esuvene zia.it/</a>
HR RIJEKA01	<a href="mailto:ssa@uniri.hr">ssa@uniri.hr</a>	<a href="https://hr-&lt;br/&gt;hr.facebook.com/ssau&lt;br/&gt;niri">https://hr- hr.facebook.com/ssau niri</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
I VENEZIA 03	Prof. Antonio Fiengo Institutional Erasmus Coordinator		
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	15.9.16	



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<sup>8</sup> Scanned signatures are accepted

