



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (email, phone, website)
University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 406 528, masa@uniri.hr ; www.uniri.hr Prof. Nadija Mustapić, MFA, Academy of Applied Arts, nadija.mustapic@apuri.hr
Akademia Sztuk Pięknych im. Jana Matejki w Krakowie (the Jan Matejko Academy of Fine Arts in Krakow)	PL KRAKOW10	Ms. Joanna Kaiser-Plaskowska, Dr. F.A., Assoc. Prof. LLP/Erasmus Institutional Coordinator pl. Matejki 13, 31-157 Kraków, Poland Tel.: +48 12 299 20 33, Fax: +48 12 421 01 46 erasmus@asp.krakow.pl

B. Mobility numbers per academic year²

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCE D]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of students / Number of months	
					Student Mobility for Studies	Student Mobility for Traineeships

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

HR RIJEKA01	PL KRAKOW10	03.0	Art and Design	1 st , 2 nd	3 (15)	
PL KRAKOW10	HR RIJEKA01	03.0	Art and Design	1 st , 2 nd	3 (15)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code [ISCED]	Subject area name	Number of staff mobility / Number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
HR RIJEKA01	PL KRAKOW10	03.0	Art and Design	1 (5)	1 (5)
		345	Management and Administration		
PL KRAKOW10	HR RIJEKA01	03.0	Art and Design	1 (5)	1 (5)
		345	Management and Administration		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching
HR RIJEKA01	03.0	English	Croatian	B2	B2
	345				
PL KRAKOW10				English: B1/B2	English: B2

D. Additional requirements

[To be completed if necessary]

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR RIJEKA01	10 th June	10 th November
PL KRAKOW10	15 th June	15 th November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HR RIJEKA01:

http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en

PL KRAKOW10:

<http://www.asp.krakow.pl/index.php/en/international-exchange/ects>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr vize@mvep.hr	www.uniri.hr www.mvep.hr/en/
PL KRAKOW10		http://www.msz.gov.pl/en/travel_to_poland/visa/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr hzz@hzz.hr	www.uniri.hr www.hzz.hr
PL KRAKOW10		http://ec.europa.eu/social/main.jsp?catId=559



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	ikastrapeli@uniri.hr ipanjkovic@uniri.hr	http://ssa.uniri.hr/en/
PL KRAKOW10		http://www.asp.krakow.pl/index.php/en/international-exchange/IIperasmus/documents-a-forms

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector		 REKTOR
PL KRAKOW10	Prof. Stanisław Tabisz, Rector	07.11.2013	 Prof. Stanisław Tabisz

⁴ Scanned signatures are accepted